

PUBLISHER PORTAL

Release Notes:
June 2023



Copyright Clearance Center

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WHAT'S NEW WITH PUBLISHER PORTAL?

June 2023 Release

CCC Publisher Portal provides rightsholders with a self-service user interface to manage their permissions business, in particular managing Special Permissions Requests submitted through Marketplace and RightsLink for Permissions, and gives them a gateway for transaction reporting to measure content performance across their lines of business.

The June 2023 release includes:

- Integrated reporting across Closed Special Requests.
- Access to reporting on RightsLink for Permissions transactions.
- Configurable email alerts for users in your organization for Special Requests.

Closed Special Requests Reporting

With this release you can now customize how you report on closed special requests across multiples services (Academic Pay-per-Use, Republication via Marketplace, and RightsLink for Permissions) and get a consolidated picture of how special requests are completed, declined, denied, or otherwise being closed before completion so you can understand the permissions performance of your content.

You access the Closed Special Requests report via the Reports section of the Permissions tab in Publisher Portal as shown below. Here you can select one or more services to include in your report and specify the timeframe of when requests originated.

Welcome! PublisherPortal is your home for all special requests placed through Marketplace or RightsLink Permissions. Special requests placed in RightsLink Permissions before June 4, 2021 can be found in [RightsLink Workflow](#). Special requests placed in Copyright.com before June 4, 2021 can be found in [RightsCentral](#).

Special Requests | Reports | Promotions | Notifications | Manage Titles

[View Report Requests History](#)

Please visit [RightsLink PubAdmin](#) for additional reporting for RightsLink Permissions. Financial reporting can be found in [RightsCentral](#).

Report type: [?](#) Closed Special Requests Report [Performance Analytics](#)

Closed Special Requests Report

Service: [?](#) Academic Pay-Per-Use Services x Replication x RightsLink Permissions x

Request date range: [?](#) ☒ Specify date range

In last 60 days
In last 30 days
In last 60 days
In last 90 days
Year-to-date
Custom date range

Fig 1. Closed Special Requests Report search interface

Results (up to 1,000 items) are displayed in the user interface, and larger result sets can be downloaded via a Microsoft Excel file. New for this release is the ability to specify which fields you would like to include in your downloaded report, allowing you to zero in on the data that is most relevant to you. The Closed Special Requests reports run in the background, and you are notified by email when the report is ready to download. The reports are also available for up to 30 days in the “View Report Requests History” screen.

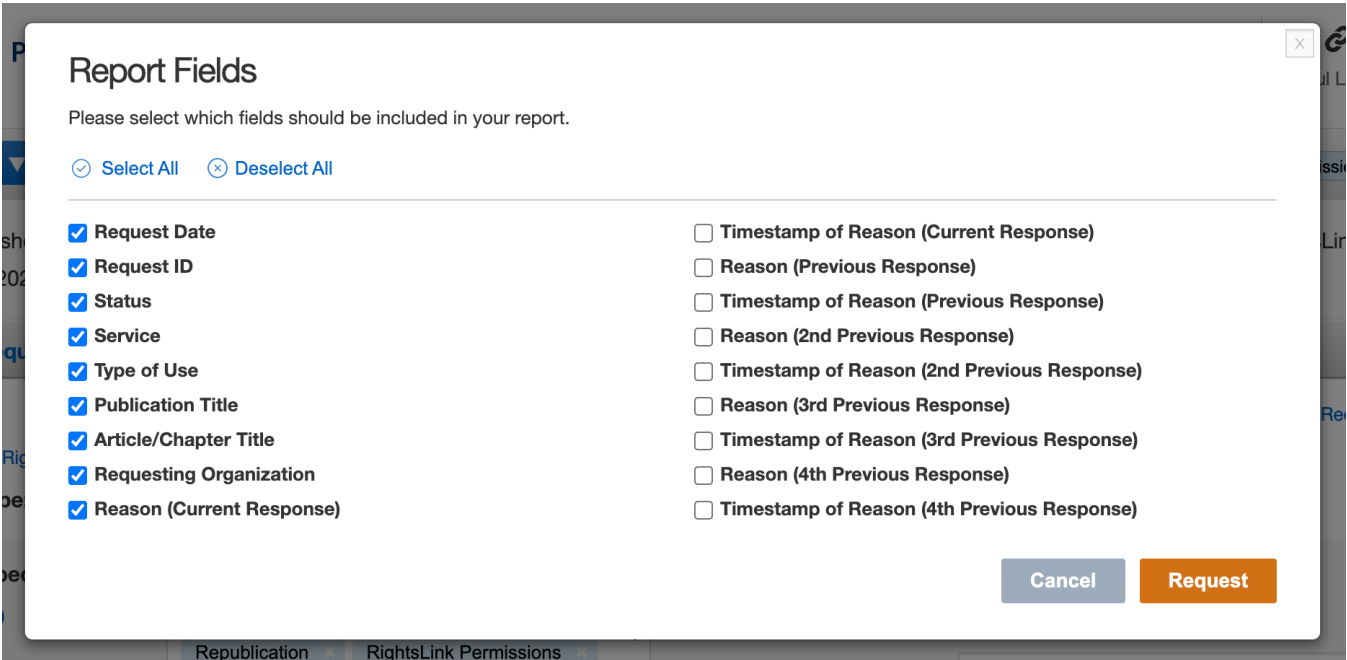


Fig 2. Closed Special Requests Report full report output options

RightsLink for Permissions Transaction Reporting

Transactions carried out through RightsLink for Permissions service can now be reported on through Publisher Portal. Users can search across transactions, filtering by Type of Use, Order License ID, Licensed Author, Licensed Title, Licensed Publication, Payment Status, or Date. To simplify the search experience, you can search on the 27 most commonly used Types of Use with the less frequently used or customized Types of Use grouped under “Other”; you can select multiple all of these Types of Use.

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[Special Requests](#) | [Reports](#) | [Promotions](#) | [Notifications](#) | [Manage Titles](#)

[View Report Requests History](#)

Please visit [RightsLink PubAdmin](#) for additional reporting for RightsLink Permissions. Financial reporting can be found in [RightsCentral](#).

Report type: [?](#) Transaction Summary Report | [Performance Analytics](#) **Time zone:** [?](#) Eastern Local

Transaction Summary Report
Service: [?](#) RightsLink Permissions
Types of Use:
Reuse in a Journal ×
Reuse in a Medical Communications Project ×
Reuse in a Textbook ×
Reuse in a Thesis or Dissertation ×
Order License ID: [?](#)
Licensed author: [?](#)

Licensed title: [?](#) Lissa in Sculpture, 1867-1898
Licensed publication: [?](#) Victorian Epistemology
Payment Status: [?](#) Make a selection
License date range: [?](#) ☐ Specify date range

[Run Report](#) [Clear](#)

Fig 3. RightsLink Permissions Transaction Report search interface

In the results you'll see a normalized list of commonly used fields covering main reporting areas. (Note, full reports covering additional and customized fields will continue to be available in RightsLink Publisher Admin). Nine fields are available in the user interface (for up to 1,000 results), and a full set of 64 fields can be accessed in downloadable reports. The full reports run in the background, and you are notified when the report is available to download via a link in an email. Reports are also available for up to 30 days in the "View Report Requests History" screen.

Transaction Summary Report

Service: ?

RightsLink Permissions

Types of Use:

Reuse in a Clinical Trial x

Reuse in a Medical Communications Project x

Order License ID: ?

Licensed author: ?

Licensed title: ?

Licensed publication: ?

Payment Status: ?

Make a selection

License date range: ?

☒ Specify date range

In last 30 days

Run Report

Clear

Request Full Report

Results per page: 25

Results 1 - 25 of 193

Previous 1 2 3 4 5 Next

Order Date	Order Item/License ID	Amount Collected	Payable Amount	Payment Status	Type of Use	Licensing Organization	Publication Title	Article/Chapter Title
18-Apr-2023	5531920684454	54,42 EUR	41.00 USD	Paid	Clinical Trial	Company GER_CORP_C	RefB1	refB Title
18-Apr-2023	5531920328299	54,42 EUR	41.00 USD	Paid	Clinical Trial	Company GER_CORP_C	RefB1	refB Title
18-Apr-2023	5531911335430	54,42 EUR	41.00 USD	Open	Clinical Trial	Company GER_CORP_C	RefB1	refB Title
18-Apr-2023	5531880678714	0,00 EUR	0.00 USD	Credited	MedComms project	Company CAN_CORP_C	RefB1	refB Title
17-Apr-2023	5531590471485	0,00 EUR	0.00 USD	Credited	MedComms project	Company CAN_CORP_C	RefB1	refB Title
17-Apr-2023	5531421047347	1.00 USD	0.82 USD	Paid	Clinical Trial	Test Canada Organization	RefB1	refB Title

Fig 4. RightsLink Permissions Transaction Report search results

Opt In and Out of Email Alerts for Special Requests

Individual users in your organization can now opt in or out of email alerts connected to Special Permissions Requests. This is a blanket opt in/out for all emails connected to submission, customer decline, customer comment, or customer cancellation of Special Requests.

Users can access this from the Notifications section in the Permissions tab. The slider toggles whether users are opted in (blue color) or opted out (grey color).

Special Requests | **Reports** | **Promotions** | **Notifications** | **Manage Titles**

Notifications

Indicate below if you wish to receive notifications of status changes to special requests.

☒ Please send me email notifications for ALL of the following status changes.
Please note that special request notifications for RightsLink Permissions can be changed by contacting your Account Manager.
RLSC customers can make changes to email notifications in the Author Charges tab.

Status changes:

- A special request has been submitted and is pending
- A customer has declined a special request that was approved
- A customer has added a comment/attachment to a special request
- A customer has canceled a special request

Fig 5. Email notification management interface with user opted-in to emails.

Questions?

Please contact Ian Synge at isyng@copyright.com or your CCC Account Manager.

CCC builds unique solutions that connect content and rights in contextually relevant ways through software and professional services. CCC helps people navigate vast amounts of data to discover actionable insights, enabling them to innovate and make informed decisions. CCC, with its subsidiary RightsDirect, collaborates with customers to advance how data and information is integrated, accessed, and shared while setting the standard for effective copyright solutions that accelerate knowledge and power innovation. CCC is headquartered in Danvers, Mass. with offices across North America, Europe and Asia.



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