

Frequently Asked Questions

1. What is the Collaboration License?

The Collaboration License is an amendment to your organization's Annual Copyright License and/or Multinational Copyright License. It allows project team members from two or more licensed organizations who are working on a project together to share articles, research, and other published content with one another for purposes of the collaboration.

2. Does the Collaboration License allow content sharing between all employees of the two collaborating organizations?

No, the Collaboration License allows members of a specific project team, defined in the Collaboration License as a "collaboration unit", to share content with other team members for purposes of that collaborative project. It does not authorize general sharing of content between employees of the two organizations.

3. How does a company qualify for a Collaboration License?

All businesses with an Annual Copyright License or Multinational Copyright License from CCC or its European subsidiary, RightsDirect, qualify for the Collaboration License. The license is currently offered at no additional charge, but it requires both your organization and its collaboration partners to also be licensed by CCC or RightsDirect. The Collaboration License is only for business uses of works covered under the Annual Copyright License repertory for businesses; it does not extend to CCC's Academic Annual Copyright License or Motion Picture License.

4. How do I sign up for the Collaboration License?

Organizations can sign up for the Collaboration License online at CCC's Collaboration Portal. Please contact your CCC or RightsDirect account representative to obtain access to the Collaboration Portal. Adding and removing collaboration partners is also managed online using our collaboration portal.

5. What do I do after I sign up?

Once you have signed the Collaboration License online, you should reach out to your intended collaboration partners to:

- Inform them that you'd like to list their organization as a partner on your license and confirm their interest in collaborating under your license;
- Explain what the Collaboration License covers (and what it doesn't);
- Get their permission for CCC to inform you whether or not they are licensed.

Once you've confirmed the above with your partner you can use the Add/Remove form on the Collaboration Portal to add your organization's intended partners. We'll let you know once we have confirmed each named partner's license status, and, then you can begin sharing under the license.

6. Does the Collaboration License work with CCC's Motion Picture License?

No. The Collaboration License only applies to works that are covered under your existing Annual Copyright License and/or Multinational License for businesses from CCC or RightsDirect. It does not extend to the Motion Picture License.

7. What are some of the important restrictions of the Collaboration License?

It's important to keep in mind that the Collaboration License is subject to the same general rules as your CCC or RightsDirect business license. In particular, the license may not be used to replace subscriptions or purchases by your organization or its partners of the content they need as part of their daily activities. And, just as with your CCC or RightsDirect license, the Collaboration License does not authorize the bulk or systematic sharing of copies, including document delivery (whether paid or for free, and whether you're the company delivering the documents or receiving them). Rather, the license is intended to allow the occasional exchange of key articles, news stories and other literature between work group members which occurs in the ordinary course of a project.

8. What happens when my company no longer works with a partner that we listed under our Collaboration License?

When your contractual relationship with a partner company ends, sharing with employees of that organization is no longer authorized under the Collaboration License, and you should notify your employees on the relevant project team that such sharing is no longer permitted. In addition, you should use the Collaboration Portal to delete the partner company from your list of collaboration partners.